

HAGGERTY LIBRARY

COURSE RESERVES FORM

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ITEMS FOR RESERVE SHOULD BE BROUGHT TO THE CIRCULATION
DESK ON THE 2ND FLOOR OF THE LIBRARY, OR TO THE LEARNING
COMMONS DESK, AT LEAST 2 DAYS PRIOR TO USE BY STUDENTS

I N S T R U C T O R

C O U R S E N U M B E R

C O U R S E N A M E

C H E C K O N E

2-Hour -----

1-Day -----

3-Day -----

7-Day -----

Please fill out one form per course. Explain any differing item time lengths below:

Completed forms may be scanned and emailed to Jenny Pinterics, dropped in the Library mailbox, or handed to a Library staff member.

Note: all Reserve items will be completed in the order received

Dropoff Date: _____