

Student: _____
 ID #: _____ Major: _____



**BUSINESS ADMINISTRATION
 HUMAN RESOURCES CONCENTRATION**

POST-BACCALAUREATE CERTIFICATE

Credits required: 58

Academic Year 2024-2025

Note: 2.5 GPA in major courses required.

Course Code	Course Title	Credits	Gr	Cr	Tm
MAT 216	Statistics	4			
COM 235	Intercultural Communication	4			
PSY 220	Industrial Psychology	3			
ENG 419	Technical and Business Communication	4			
BUS 109	Data and Digital Literacy	3			
BUS 205	Personal Finance	3			
BUS 211	Financial Accounting	3			
BUS 301	Microeconomics	3			
BUS 302	Macroeconomics	3			
BUS 303	International Business and Economics	3			
BUS 309	Human Resource Management	3			
BUS 335	Management Information Systems	3			
BUS 362	Principles of Management	3			
BUS 375	Business Law	3			
BUS 453	Staffing, Compensation, and Benefits	3			
BUS 454	Training and Development	3			
BUS 455	Employee and Labor Relations	3			
BUS 456	Diversity, Equity, and Inclusion	3			
BUS 498	Internship	1-4			