The following courses and corresponding semester hours fulfill the 100 hour requirement for the application for the SAC-IT License. Students enrolled in the Clinical Mental Health Counseling concentration may apply for this training license after the completion of 21 hours in the program, if the 21 hours have included the course requirements listed below. Furthermore, you must have an offer of a Practicum/Internship, and form #2770, signed by that agency supervisor. It is permissible to complete all the paperwork, except form #2770, and submit the documents while you wait for a Practicum/Internship offer. Once you have an offer of placement, the final form (#2770) can be submitted. Decisions regarding granting of the SAC-IT are the sole responsibility of the DSPS, Substance Abuse Counselor Board.

Substance Abuse Assessment (15 hours)
CON 714 (15 hours)

Substance Abuse Counseling (15 hours)
CON 612 (45 hours)
CON 714 (5 hours)

Substance Abuse Case Management (10 hours)
CON 714 (15 hours)

Substance Abuse Education (15 hours) – Will need 2 courses completed
CON 714 (10 hours)
CON 715 (10 hours) or CON 775 (10 hours) or CON 740 (5 hours)

Substance Abuse Professional Responsibilities (20 hours)
CON 600 (45 hours)

Electives (25 hours needed) – Complete one
CON 650 (45 hours)
CON 700 (45 hours)
CON 740 (45 hours)
CON 741 (45 hours)

General Instructions for completing the SAC-IT Application
- Students will complete form #2832 found on the DSPS website
  - [http://dsps.wi.gov/Default.aspx?Page=0a35138c-09f9-4ca5-9944-43e9b0cef8f8](http://dsps.wi.gov/Default.aspx?Page=0a35138c-09f9-4ca5-9944-43e9b0cef8f8) – click on “application forms”
    - On page 1, where is asks the nature of the educational program – students check box #3
    - Students will be identifying a set of courses that they will be using to meet the 100 hours of substance abuse education (see “Course equivalents for SAC-IT Application” document) – based on which courses the student uses, they will send a word document that contains the course descriptions of each course.
    - Faculty advisors should sign where it requires a signature by a supervisor for the “AFFIDAVIT FOR VERIFICATION OF EDUCATION HOURS” – found on page 3 of that form
- Send an Unofficial Transcript – Students can print this from a MMU login
- Print and have your Practicum/Internship agency supervisor complete form #2770