APPENDIX C

MOUNT MARY UNIVERSITY
DEPARTMENT OF COUNSELING
MASTER OF SCIENCE IN COUNSELING

SITE EVALUATION FORM FOR PRACTICUM/INTERNSHIP STUDENTS
(To be completed by the practicum/internship student the last semester of placement)

Directions: The student completes this form at the end of each semester of field experience. The completed form should be turned in to your Mount Mary University Practicum/Internship instructor.

Student: [Student Name]
Practicum/Internship Placement Site: [Site Name]
Dates of Practicum/Internship placement: [Start Date] - [End Date]

Rate the following questions about your site and experiences with the following scale:
A. Very satisfactory  B. Moderately satisfactory  C. Moderately unsatisfactory  D. Very unsatisfactory

1. Amount of on-site supervision
2. Relevance of experience to career goals
3. Exposure to and communication of site goals
4. Exposure to and communication of site policies/regulations/procedures
5. Exposure to professional roles and functions within the setting
6. Exposure to information about community resources
7. Administrative support for the site counseling program
8. Appropriate supervisee office space and working conditions
9. Appropriate support by site of the supervisee

Using the same scale as above, rate all applicable experiences that you had at your site. Leave a blank space for experiences you did not have. Feel free to comment about specific experiences.

10. Report writing/record keeping/counseling notes
11. Intake interviewing
12. Programming/planning activities
13. Administration and interpretation of tests
14. Staff presentations/case conferences/staff development workshops
15. Individual counseling
16. Group counseling
17. Family/couple counseling
18. Psycho-educational activities
19. Consultation
20. Support team, collaboration with other professionals
21. Career counseling
22. Program evaluation
23. Other __________________________
Comments: Include any suggestions for improvements in the experiences you have rated moderately (C) or very unsatisfactory (D).

Inform interns of intake process
Provide feedback on case notes
Provide supervision on clients intern is seeing

Based on your practicum/internship experience, select one of the following statements:

___ I wholeheartedly recommend this site for future students.
___ I recommend this site for future students.
___ I recommend this site, with reservations, for future students.
X I do not recommend this site for future students.

Explain your statement.

Limited direct hours + supervision