APPENDIX E

MOUNT MARY UNIVERSITY
DEPARTMENT OF COUNSELING
MASTER OF SCIENCE IN COUNSELING

SITE EVALUATION FORM FOR PRACTICUM/INTERNSHIP STUDENTS
(To be completed by the practicum/internship student the last semester of placement)

Directions: The student completes this form at the end of each semester of field experience. The completed form should be turned in to your Mount Mary University Practicum/Internship instructor.

Student: [Name]
Practicum/Internship Placement Site: [Site Name], Madison, WI
Dates of Practicum/Internship placement: [Start Date] - [End Date]

Rate the following questions about your site and experiences with the following scale:
A. Very satisfactory B. Moderately satisfactory C. Moderately unsatisfactory D. Very unsatisfactory

- ______ A. Amount of on-site supervision
- ______ B. Relevance of experience to career goals
- ______ B. Exposure to and communication of site goals
- ______ B. Exposure to and communication of site policies/regulations/procedures
- ______ B. Exposure to professional roles and functions within the setting
- ______ B. Exposure to information about community resources
- ______ B. Administrative support for the site counseling program
- ______ B. Appropriate supervisee office space and working conditions
- ______ B. Appropriate support by site of the supervisee

Using the same scale as above, rate all applicable experiences that you had at your site. Leave a blank space for experiences you did not have. Feel free to comment about specific experiences.

- ______ A. Report writing/record keeping/counseling notes
- ______ A. Intake interviewing
- ______ A. Programming/planning activities
- ______ B. Administration and interpretation of tests
- ______ A. Staff presentations/case conferences/staff development workshops
- ______ A. Individual counseling
- ______ A. Group counseling
- ______ N/A. Family/couple counseling
- ______ B. Psycho-educational activities
- ______ B. Consultation
- ______ B. Support team, collaboration with other professionals
- ______ B. Career counseling
Comments: Include any suggestions for improvements in the experiences you have rated moderately (C) or very unsatisfactory (D).

Though not utilizing a rating of either C or D, it would benefit all supervisors of interns a review of ACA Code of Ethic expectations of supervisors and her/his role supporting intern/supervision.

Based on your practicum/internship experience, select one of the following statements:

☐ I wholeheartedly recommend this site for future students.

☐ I recommend this site for future students.

☐ I recommend this site, with reservations, for future students.

☐ I do not recommend this site for future students.

Explain your statement.