APPENDIX C

MOUNT MARY UNIVERSITY
DEPARTMENT OF COUNSELING
MASTER OF SCIENCE IN COUNSELING

SITE EVALUATION FORM FOR PRACTICUM/INTERNSHIP STUDENTS
(To be completed by the practicum/internship student the last semester of placement)

Directions: The student completes this form at the end of each semester of field experience. The completed form should be turned in to your Mount Mary University Practicum/Internship instructor.

Student:    ________
Practicum/Internship Placement Site:    Hope For A Better Tomorrow
Dates of Practicum/Internship placement:    May 2018 - May 2019

Rate the following questions about your site and experiences with the following scale:
A. Very satisfactory  B. Moderately satisfactory  C. Moderately unsatisfactory  D. Very unsatisfactory

A    Amount of on-site supervision
A    Relevance of experience to career goals
A    Exposure to and communication of site goals
A    Exposure to and communication of site policies/regulations/procedures
A    Exposure to professional roles and functions within the setting
A    Exposure to information about community resources
A    Administrative support for the site counseling program
A-C   Appropriate supervisee office space and working conditions
A-B   Appropriate support by site of the supervisee

Using the same scale as above, rate all applicable experiences that you had at your site. Leave a blank space for experiences you did not have. Feel free to comment about specific experiences.

A-B   Report writing/record keeping/counseling notes
B   Intake interviewing
A   Programming/planning activities
B   Administration and interpretation of tests
A   Staff presentations/case conferences/staff development workshops
A   Individual counseling
A   Group counseling
A-B   Family/couple counseling
B   Psycho-educational activities
A   Consultation
A   Support team, collaboration with other professionals
B   Career counseling
N/A   Program evaluation

Other   _______________________________
Comments: Include any suggestions for improvements in the experiences you have rated moderately (C) or very unsatisfactory (D). My biggest suggestion would be to have more space available. There were times that I was unable to have an office space to take my scheduled clients, which was worrisome. Not being able to schedule clients due to room availability was at times frustrating because some clients only had certain days and times in which we could meet. Making sure I could see clients became anxiety provoking for retaining required hours as well. Luckily, we were able to figure it out, and I was able to surpass the requirement.

Based on your practicum/internship experience, select one of the following statements:

☐ I wholeheartedly recommend this site for future students.
☐ I recommend this site for future students.
☐ I recommend this site, with reservations, for future students.
☐ I do not recommend this site for future students.

Explain your statement.
The individuals who work at Hope are amazing - both professionally and personally! I never go into a work site expecting to make friends, however, if it happens when I'm happy. It's nice to like those you work with. Going in without expectations of forming friendships is smart, however. I can say I did make friends with co-workers here. Employees at Hope have a way of making it feel like family. On top of having a friendly and caring environment, there is many opportunities to learn and grow (personally and professionally). Everyone encourages continued ed classes, licenses, etc. People here are willing to share their knowledge and resources. Everyone here wants to see you succeed.