APPENDIX E
MOUNT MARY UNIVERSITY
DEPARTMENT OF COUNSELING
MASTER OF SCIENCE IN COUNSELING

SITE EVALUATION FORM FOR PRACTICUM/INTERNSHIP STUDENTS
(To be completed by the practicum/internship student the last semester of placement)

Directions: The student completes this form at the end of each semester of field experience. The completed form should be turned in to your Mount Mary University Practicum/Internship instructor.

Student: [Name]
Practicum/Internship Placement Site: [Site Name]
Dates of Practicum/Internship placement: [Start Date] - [End Date]

Rate the following questions about your site and experiences with the following scale:
A. Very satisfactory B. Moderately satisfactory C. Moderately unsatisfactory D. Very unsatisfactory

- B. Amount of on-site supervision
- B. Relevance of experience to career goals
- A. Exposure to and communication of site goals
- A. Exposure to and communication of site policies/regulations/procedures
- B. Exposure to professional roles and functions within the setting
- B. Exposure to information about community resources
- A. Administrative support for the site counseling program
- B. Appropriate supervisee office space and working conditions
- A. Appropriate support by site of the supervisee

Using the same scale as above, rate all applicable experiences that you had at your site. Leave a blank space for experiences you did not have. Feel free to comment about specific experiences.

- C. Report writing/record keeping/counseling notes
- D. Intake interviewing
- B. Programming/planning activities
- Administration and interpretation of tests
- D. Staff presentations/case conferences/staff development workshops
- D. Individual counseling
- A. Group counseling
- Family/couple counseling
- Psycho-educational activities
- A. Consultation
- A. Support team, collaboration with other professionals
- Career counseling
- Program evaluation
- Other: [Enter if applicable]
Comments: Include any suggestions for improvements in the experiences you have rated moderately (C) or very unsatisfactory (D).

At the Women's Center we do not do detailed case notes or thorough intake interviews. It may be helpful for future interns at TWC to practice these skills on their own or with a Site Supervisor.

Based on your practicum/internship experience, select one of the following statements:

1. I wholeheartedly recommend this site for future students.
2. I recommend this site for future students.
3. I recommend this site, with reservations, for future students.
4. I do not recommend this site for future students.

Explain your statement:

TWC is a supportive environment to work in; however, there are a few things that future interns need to be aware of before interning at TWC. 1) TWC does not identify itself as offering mental health/tx. 2) TWC does not do detailed case notes, dx, or tx planning (if a student is hoping to do these things then they should choose an alternative site.) 3) There is a high "No-Show" rate among TWC clients so future interns will need to advocate for their direct client hours. I would recommend this site to individuals who are out-going, self-sufficient, and able to communicate their needs assertively.